



**Dictionary
of the social doctrine
of the Church**
THE 'NEW THINGS'
OF THE XXI CENTURY

UNIVERSITÀ CATTOLICA del Sacro Cuore
D Centro di Ateneo
per la Dottrina sociale
della Chiesa

AUTHOR GUIDELINES

The **Dictionary of the social doctrine of the Church. The 'new things' of the XXI century** is the open access quarterly Journal of Università Cattolica del Sacro Cuore Centre of the social doctrine of the Church, freely available at: www.dizionariodottrinasociale.it.

1. PREPARATION GUIDELINES

Each contribution is meant to include (in the order the Author prefers):

- a focus on the topic in current research
- a presentation of the Church's social teaching on the same topic
- a personal perspective on the dialogue between research and the social teaching of the Church (i.e.: unexplored perspectives opened by the Magisterium and, vice versa, which suggestions research can offer to the Magisterium for further development).

Character count: the Journal publishes two types of manuscript: papers and showcases. To improve online readability, entries should not be too extensive (max 20.000 characters, including spaces). The character count does not include the abstract, tables, and references.

- **Papers:** These contributions present a theme/concept and discuss it in the light of scientific research and Magisterium. Standard dimension is around **12.000** characters, including spaces. Longer entries can be agreed with the editorial staff. However, they should never exceed **20.000** characters, including spaces.
- **Showcases:** We also welcome shorter contributions concerning case studies and applications. Standard dimension is around **6.000** characters, spaces included. They should not exceed **8.000** characters, including spaces.

Each entry published is identified by its own **DOI** and by **ISSN** (digital) of the quarterly Journal: 2784-8884.

Submissions should include:

- a. **abstract** (maximum 500 characters, including spaces)
- b. **five keywords**
- c. optional **ERC sector** (European Research Council classification)
- d. Author **profile photo** (.jpg or .png)
- e. short **curriculum vitae** (maximum 500 characters, including spaces), and further optional Author's information (personal website, ORCID, ResearchGate, etc.)

2. LANGUAGE

The *Dictionary* is bilingual: Authors can send their contribution in **English** or **Italian**. The entry is published in their chosen language. Title, abstract and keywords are provided in both languages.

3. EDITORIAL GUIDELINES

- **Text format:** contributions should be sent in one of the following formats: .doc, .docx, or .odt.
To improve online readability, we suggest extensive use of **paragraphs**. We also require **subtitles** referring to different parts of the contribution; each part should not exceed 2.000 characters, including spaces. Do not include footnotes. Clearly define abbreviations before using them. Follow the author-date method of in-text citation, with a complete reference appearing in the reference list at the end of the manuscript.
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- **References:** the reference list should include **five** references to publications that can be useful for non-specialist readers. We suggest including one reference to Author's publications.

- **Tables and figures, images and multimedia elements:** when appropriate, it is highly desirable to provide multimedia elements: tables and charts, images, videos, podcast, etc. Whenever you include such an element in the document, you must also provide reference (preferably from an online source) and, if required, copyright permission. Tables and charts with data should provide an overall medium-term picture of recent trends and/or perspectives of the issue (addressing the "new things of the XXI century"); please avoid data that quickly become obsolete. Images, tables, and charts must be sent to our editorial staff as **single files**. Image format: .jpg or .png. Recommended resolution: 300 dpi; size between 500 and 1500 pixel. Please send link for videos and podcasts, or contact our editorial staff for support.

The editorial staff will edit the document to ensure uniformity among contributions; compatibility with online digital format; overall coherence of keywords. All these changes will be subject to Author's final approval.

4. **SUBMISSION AND PEER REVIEW PROCESS**

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The *Dictionary* publishes four issues per year. Submission deadlines for individual issues:

Deadline March 31 for the **June** issue

Deadline June 30 for the **September** issue

Deadline September 30 for the **December** issue

Deadline December 31 for the **March** issue

Submitted articles undergo a process of preliminary internal review and a subsequent double-blind review. After peer-review, our editorial staff will send the Author a report including referees' comments, editorial instructions, and a deadline for the submission of the final version of the contribution.

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